

COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2003 - JUNE 30, 2004

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

2004 JUL 14 PM 4:12

THOMAS J PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: EDGE Moor Hospital

Division/Unit:

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol. 116 Hours 2758 x \$17.19 = \$47,410.00

Types of work performed by GENERAL VOLUNTEERS in this category:
Assist with bingo, ceramics, writing letters, reading, crafts, games, group activities, spiritual services and study, provide entertainment for various functions, wrap presents for birthdays, social visits, choir groups, adopt the residents for holiday gifts

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol. _____ Hours _____ x \$17.19 = N/A

Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

Position	Hours	x	VCL	=	Dollar Benefit
_____	_____	x	_____	=	\$ _____

No. Vol. _____ Total Hours _____ Total Value \$ N/A

Types of work performed by SPECIALIZED VOLUNTEERS in this category:

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar</u>	<u>Benefit</u>
2a: <u>116</u>	<u>2758</u>	\$ <u>47,410.00</u>	
2b: _____	_____	\$ _____	
2c: _____	_____	\$ _____	
TOTALS: <u>116</u> <u>2758</u> \$ <u>47,410.00</u>			

3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
<u>clothing</u>	\$ <u>750.00</u>	<u>Misc Items</u>	\$ <u>776.00</u>
<u>computers, electronics</u>	\$ <u>6150.00</u>		
<u>personal items</u>	\$ <u>995.000</u>		\$ _____

TOTAL VALUE \$ 8,671.00

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 360 x Rate \$ 15 = \$ 5400.00

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 10 x Rate \$ 30.00 = \$ 300.00

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
materials	\$100.00

TOTAL OF OTHER PROGRAM COSTS

=

\$ 100.00

- d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

\$ 5800.00

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 47,410.00

b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 8,671.00

ADD a + b

\$

c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) (\$5800.00)

TOTAL PROGRAM BENEFIT

\$50,281.00

6. **RECRUITING:**

Please describe your recruiting programs:

Just beginning to re start volunteer program following the dissolution of the Edgemoor Auxillary last year.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2004-05:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Plan to involve retiree as volunteer coordinator, become more involved in Santee activities by increasing visibility. Hartford Insurance has "adopted" Edgemoor. We are planning to have more joint activities, such as an art show.

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Annette Lau

Phone Number: 619 956-2992 Mail Stop S552 E-Mail: Annette.lau@sdcounty.ca.gov

Volunteer Coordinator:

Phone Number: _____ Mail Stop _____ E-Mail _____

10. **DEPARTMENT CERTIFICATION:**



DEPARTMENT HEAD SIGNATURE

7/1/04
DATE